

# SHS Musical Director - Role Description

---

## **General**

The office holder is independently contracted to Surrey Heath Choral CIO. They hold a key role in the musical and pastoral wellbeing of the choir. The MD is responsible to the Trustees of the CIO for the musical aspects of the choir and its management.

## **Responsibilities**

### **Rehearsals**

Lead rehearsals each Monday evening with the exception of some Bank Holidays.

Create a positive and supportive atmosphere in rehearsals ensuring that they are well balanced with a feeling of enjoyment as well as encouraging focus and concentration.

Coach the choir in music, musical skills and presentation to a standard that gives a challenge and sense of achievement.

Lead or recommend others to lead voice part rehearsals where required.

### **Programme and Concerts**

Develop a 2/3 year concert programme in conjunction with committee and provide an interesting and balanced repertoire that includes some familiar pieces and some that are new and will 'stretch' the choir.

Propose and agree the details of this programme in excess of 6 months ahead for each concert.

Source soloists and musicians for each concert in consultation with the Committee.

Work within the agreed budget for each concert.

Conduct main concerts and their associated rehearsals (currently undertaken 4 times a year).

Provide a professional and entertaining image for MD, musicians and choir at concerts.

Assist where necessary with information for concert programmes.

### **Meetings and Liaison**

Attend committee meetings which are held around 6 times a year in the evening.

Provide support, coaching and guidance to the choir and committee in order to help achieve its aims in terms of development and growth

Develop a relationship with the accompanist that underpins rehearsal and performance to the best advantage.

Liaise with the Committee on matters of capability and performance of the choir.

In conjunction with the librarian source or assist in sourcing the music scores required for performances in good time.

### **Outreach Programme**

Participate and/or cooperate in any joint concerts the Society may hold with other local choirs.

Support the Siemens Choir Musical Director. Liaise with them to coordinate and develop the close relationship of both choirs.

Coordinate the support of musical programmes in local schools, Frimley Park Hospital, Local care homes, supported charities and local authority events.

Provide guidance and help to the current a Capella group and others that may develop from time to time.

Participate in and support the proposed youth choir to be launched once funds are secured.

### **Job Skills & Qualifications**

Bachelor's degree in a field related to music

Leadership skills to direct choir and musicians, and make decisions for the group

Creative thinking to bring out the full potential of the music performed.

Musical skills commensurate with the needs of a skilled choir.

Proficient in piano playing and sight-reading.

The role holder is expected to have appropriate office and PC skills in order to communicate and liaise with committee members.

Ideally but not essential:- Experience directing musical groups