

SHS Musical Director - Zero Harmony

Role Description

General

The office holder is independently contracted to Surrey Heath Choral CIO (SHS). The prime duty is to perform the role of Musical Director (MD) to Zero Harmony, a choir set up by Siemens plc at its UK headquarters in Frimley. The character, structure, and ambitions of the choir will be determined by the management of Siemens, and outlined in an agreement between Siemens plc and SHS. This agreement not only sets out goals for that choir but also contains statements of intent that the choir will work jointly sometimes with the SHS choir, and that members of the Siemens choir will be de facto members of the Surrey Heath Singers choir. The MD is responsible to the Trustees of SHS for the Siemens choir and its management.

Responsibilities

Rehearsals

Lead rehearsals each Thursday lunchtime over a period of three 10 week terms in each year with a concert at the end of each term.

Work with the recruitment criteria of Siemens plc for their choir to admit the right personnel and support them musically.

Ensure that rehearsals are rewarding for Siemens choir members

Provide scores, music tracks, and any other learning aids and resources to help the Siemens choir

Provide support, coaching and guidance to the Siemens choir and its members in order to help achieve its aims in terms of development and growth

Create a positive and supportive atmosphere in rehearsals ensuring that they are well balanced with a feeling of enjoyment as well as encouraging focus and concentration.

Coach the choir in music, musical skills and presentation to a standard that gives a challenge and sense of achievement.

Lead voice part rehearsals for the SHS choir where required.

Programme and Concerts

Propose the programme for each term and concert in consultation with Siemens plc

Preparing the choir for all aspects of the performance

Assist, where necessary, with information for concert programmes

Source soloists and musicians for any concert or performance as requested by Siemens plc, working within the agreed budget for each concert.

Lead the concert and the rehearsal on that day.

Meetings and Liaison

The MD to familiarise themselves with the rationale of the other parties and meet all requirements, as agreed with Siemens by SHS and advised by SHS' Musical Director.

The MD must maintain communication between SHS' Musical Director and SHS trustees in order to provide the best support to both Siemens choir and Siemens management.

The MD must comply with Siemens rules and procedures including commercial confidentiality, staff issues and public relations.

When carrying out their duties, the MD can use resources from SHS or its' MD or source personally.

Outreach Programme

Deputising for or assisting the musical director or accompanying on keyboard while he or someone else directs the choir, for rehearsals and concerts

Supporting the choir or part of the choir when they perform as part of their outreach programme, for events where they are hired

Supporting training workshops and recruitment events, including "Come and Sing" events

Support the SHS a Capella group, Singet!.

Participate in and support the proposed youth choir to be launched once funds are secured.

Where the MD is not available to carry out any of the roles in this schedule, they should seek a deputy.

Further activities of the Siemens choir may be proposed by Siemens plc and the MD is expected to support them in return for additional fees. These activities may require them to:

- a) Participate in any joint concerts the Siemens choir may hold with local choirs especially the SHS choir
- b) Participate in any other community engagement activities for the choir desired by Siemens plc

Job Skills & Qualifications

Demonstrable level of musical attainment.

Leadership skills to direct choir and musicians, and make decisions for the group

Creative thinking to bring out the full potential of the music performed.

Musical skills commensurate with providing a rewarding and enjoyable singing experience for the choir.

Proficient in piano playing and sight-reading.

The role holder is expected to have appropriate office and PC skills in order to communicate and liaise with Siemens and SHS Trustees.

Potential to develop within the role as it grows in future.